

NOTE SHEET

Paras

(01)

Refere

Subject: ADMINISTRATIVE APPROVAL TO CALLING (NIT) THE TENDER FOR JANITORIAL SERVICES, WASHING OF HOSPITAL LINEN AND PRIVATE SECURITY SERVICES FOR THE FINANCIAL YEAR 2024-25 AT KARACHI INSTITUTE OF HEART DISEASES. KMC

It is to submit that contract of Janitorial services, Washing of Linen and Private Security was awarded for the financial year 2023-2024, Details of contractor given below:

1. M/S. H.Z. Saqlain (Pvt.) Ltd.
(Janitorial Services).
2. M/S. FAMS Security Services (Pvt.) Ltd.
(Private Security Services).
3. M/S. Supreme Services (Pvt.) Ltd.
(Washing of Hospital Linen).

Therefore, requested to accord administrative approval for calling tender for the financial year 2024-25 will invited through leading newspaper as well as website of institute and SPPRA as per Rule-17.

Furthermore, approval / permission may kindly be granted to constitute a Procurement Committee as per SPPRA Rule-7 & Complaint Redressal committee as per SPPRA Rule-31 as following:

Procurement Committee

- | | |
|---|---------------|
| • Executive Director, (KIHD), KMC | (Chairperson) |
| • Dr. Muhammad Amir
Chief Medical Officer/Consultant, Sindh Govt. Lyari General Hospital | (Member) |
| • Dr. Asim Raza
Sindh Employees Social Security Institution, Govt of Sindh | (Member) |
| • Mr. Anwer Zaidi
Additional Director, (F & A), KMC | (Member) |
| • Asst. Director Finance, (KIHD), KMC | (Member) |

Complaint Redressal Committee

- | | |
|---|---------------------|
| • Financial Advisor, KMC | (Chairperson) |
| • District Account Officer / Rep. of A.G. Sindh | (Member) |
| • Mr. Riaz Khatri
Senior Director Finance, KMC | (Ind. Professional) |

Meanwhile, the present contracts of 2023-2024 with Contractors of Janitorial Services, Private Security and Washing Linen to continue their services at KIHD till finalization of new contracts in the best interest of the hospital.

Submitted for your perusal and approval please.

Accounts Officer, KIHD

Assistant Director Finance, KIHD

Deputy Executive Director, KIHD

Executive Director, KIHD

MC - (KMC)

DAIRY
5034
23/8/24

NOTE SHEET

(2)

Mayor Secretariat
Karachi Metropolitan Corporation
(Despatch Section)

Inward: F-1223

Dated: 29/08/24 Reference

Paras

9, MC, (KMC).

21/9/24

10. MAYOR, KHI.

Proceed as per law.

MC

ED (KHI).

ADP (KHI).

OUTWARD
ED/KHID/KMC 11832024
Dated 08-08-24

Office of The
Metropolitan Commissioner
Karachi Metropolitan Corporation
DAIRY
4786
DATE 9/8/24

INWARD
ED/KHID/KMC 2062/2024
Dated 29/8/2024



OFFICE OF THE EXECUTIVE DIRECTOR
KARACHI INSTITUTE OF HEART DISEASES
KARACHI METROPOLITAN CORPORATION

No. ED/KIHD/1274 /24

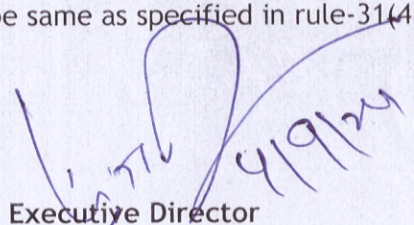
Dated: 04.09.24

NOTIFICATION

With the approval of competent authority, a committee with the following composition in terms of Rule-31 of Sindh Public Procurement Rules - 2010, is hereby constituted for redressal of grievances and settlement disputes, if any, arises between procuring agency and bidders for the Tender of Private Security Services at Karachi Institute of Heart Diseases, KMC.

- | | | |
|----|---|-------------------|
| 1. | Financial Advisor, KMC | Chairperson |
| 2. | District Accounts Officer / Rep. of A.G. Sindh | Member |
| 3. | Mr. Riaz Khatri
Senior Director Finance, KMC | Ind. Professional |

The functions and responsibilities of the committee will be same as specified in rule-31(4) and (5) Sindh Public Procurement Rules - 2010.


Executive Director
Karachi Institute of Heart Diseases

Copy for information to:-

- The Mayor Karachi, KMC
- The Metropolitan Commissioner, KMC
- The Managing Director, SPPRA, Karachi
- Chairperson / Members of the committee
- Master File



OFFICE OF THE EXECUTIVE DIRECTOR
KARACHI INSTITUTE OF HEART DISEASES
KARACHI METROPOLITAN CORPORATION

No. ED/KIHD/ 1275 /24


Dated: 04-09-24.

NOTIFICATION

With the approval of competent authority, notification for Procurement Committee for Janitorial Services, Washing of Hospital Linen and Private Security Services at Karachi Institute of Heart Diseases, KMC is hereby approved as per SPPRA Rule-7 of Sindh Public Procurement Rules - 2010 and amended upto date comprising of the following officers:

- | | | |
|----|--|-------------|
| 1. | Executive Director (KIHD), KMC | Chairperson |
| 2. | Dr. Muhammad Amir
Chief Medical Officer / Consultant Sindh Govt. Lyari General Hospital | Member |
| 3. | Dr. Asim Raza
Sindh Employees Social Security Institution, Govt. of Sindh | Member |
| 4. | Mr. Anwer Zaidi
Additional Director (F &A), KMC | Member |
| 5. | Asst. Director Finance (KIHD), KMC | Member |

The functions and responsibilities of the committee will be same as specified in Rules-7 & 8 of Sindh Public Procurement Rules - 2010 (Amended 2017).


Executive Director
Karachi Institute of Heart Diseases

Copy for information to:-

- The Mayor Karachi, KMC
- The Metropolitan Commissioner, KMC
- The Managing Director, SPPRA, Karachi
- Chairperson / Members of the committee
- Master File



KARACHI INSTITUTE OF HEART DISEASES

KARACHI METROPOLITAN CORPORATION

ST-15, Block-16, Near UBL Sports Complex, Federal B. Area, Karachi-75950



ED/KIHD/1297/24

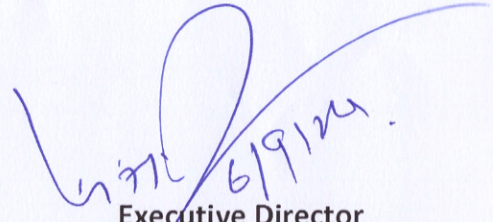
Dated: 06/09/24

To

The Director Media Management
Karachi Metropolitan Corporation

Subject: Request for advertisement of Notice Inviting Tender

Tender Notice for Janitorial Services, Washing Linen Services and Hiring of Private Security Services at KIHD, KMC is enclosed with the request to kindly advertise the same in three leading newspaper and on official website of KMC as soon as possible.


Executive Director
Karachi Institute of Heart Diseases
KMC

Copy for information to:-

1. The Mayor Karachi, KMC
2. The Metropolitan Commissioner, KMC
3. The Financial Advisor, KMC
4. The Managing Director, SPPRA
5. The Director I.T., KMC
6. Master File



KARACHI INSTITUTE OF HEART DISEASES

KARACHI METROPOLITAN CORPORATION

ST-15, Block-16, Near UBL Sports Complex, Federal B. Area, Karachi-75950



Ref. No. 1297/24/ED/KIHD/24

Dated: 06/09/2024

Notice Inviting Tender

Sealed bids are invited from companies for provision of Janitorial Services, Washing Linen Services and Hiring of Private Security Services who can keep the hospital accordance with the prevailing health laws. Financially stable companies registered with SRB & FBR may contact who have experience in big hospital. The tender documents available immediately after the date of publication of this advertisement in the press and will be submit and opened as per schedule given below:-

Sr. No.	Description of Work	Last Date for purchase during office hours	Date and Time of Bid Submission	Date and Time of Bid Opening
01	WASHING HOSPITAL LINEN SERVICES	Friday, 04 October 2024	Saturday, 05 October 2024 At 01:00pm	Saturday, 05 October 2024 At 01:30pm
02	JANITORIAL SERVICES	Friday, 04 October 2024	Saturday, 05 October 2024 At 01:00pm	Saturday, 05 October 2024 At 01:45pm
03	PRIVATE SECURITY SERVICES	Friday, 04 October 2024	Saturday, 05 October 2024 At 01:00pm	Saturday, 05 October 2024 At 02:00pm

TERMS AND CONDITIONS

1. Bidding Documents can be collected from the office of the undersigned on Pay Order in favor of Karachi Institute of Heart Diseases, KMC payment of Rs.2,000/- (Non-refundable) on any working day during office hours. Same can also be downloaded from SPPRA website <https://ppms.pprasinidh.gov.pk> and KIHD official website for which Rs.2,000/- would be paid at the time of participation/submission of bids.
2. Sealed bids should reach in the office of the undersigned by at 01:00pm, Friday, 04 October 2024 by hand or through registered post. The bids will be opened by the procurement committee in the presence of bidders or their representatives as per schedule mentioned above in the Conference Room, on the same day.
3. The services will be hired according to SPPRA Single stage-two envelop procedure.
4. The bid shall comprise a single package containing two separate envelops. Each envelope shall contain separately the financial proposal and the technical proposal; the envelope containing the bids should be marked as "SEALED BID".
5. Any bid without 2% Earnest money of the bid value in shape of bank draft/pay order will not be considered.
6. The procuring agency reserves the right to ACCEPT or REJECT any or all offers as per SPPRA rules.
7. In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening, bids shall be submitted/opened on next working day at the given time and venue.

Signature
Executive Director

Karachi Institute of Heart Diseases
KMC